



ANTELOPE VALLEY MUSIC ACADEMY

2015-2016 PARENT/STUDENT AGREEMENT

PLEASE RETURN TO AVMA OFFICE

ABOUT US

The Antelope Valley Music Academy (AVMA) is a ministry of Lancaster Baptist Church. Our purpose is to share the gift of music with the children of our community. Our mission is to inspire students to discover their full potential in music by giving them the quality education they deserve.

REGISTRATION

Application forms must be submitted to the AVMA office or via email: info@avmusicacademy.org. A one-time, nonrefundable registration payment of \$25 (for the academic year, consisting of the fall 2015, spring 2016, and summer 2016) along with the first month's tuition is due prior to or on the date of the student's first lesson.

TUITION AND PAYMENT INFORMATION

Tuition for private instruction shall be paid in monthly installments at \$18 per 30 minute lesson. Monthly tuition is due on the 1st day of the month and will be considered late after the 10th day of the month (a \$5 late fee will be applied). All invoices will be sent via email, and payment can be made online at AVmusicacademy.org. Cash and check payments can be turned in to the AVMA office or the AVMA instructor (checks should be made payable to Antelope Valley Music Academy. An additional charge of \$35 will be applied for all returned checks). Receipt of payment is available online or upon request through the AVMA office. If payment has not been received by the 10th of the month, no lesson shall be taught and the student shall be charged for the lesson that week and the prior week (payment for the month is due before lessons can resume). Each installment is a prepayment for one month of lessons. Holidays observed are reflected below. Preplanned absences should be communicated to the Director at least seven days prior to the lessons that will be missed to avoid any penalties for missed lessons.

GROUP CLASSES OFFERED

The following group classes will be offered: Hand Bells, Hand Chimes, Woodwind Ensemble, Vocal Ensemble, and Drum Line. Classes require a minimum number of students and will not be offered if this number is not met. For specific rate information, please contact the AVMA office. Students are to follow payment procedures as stated under "Tuition and Payment Information."

FEDERAL HOLIDAYS

AVMA respects the following federal holidays. AVMA instructors are responsible for confirming that lessons will be taught on these holidays or that lessons are rescheduled as a result of these holidays. Lessons will be taught as scheduled during midterm breaks and any holidays not listed below unless communicated in advance by the student. No penalties will be given for lessons missed due to the following holidays:

Labor Day
Veterans Day
Thanksgiving Day

Christmas Eve
Christmas Day
New Year's Eve

New Year's Day
MLK Jr. Day
Presidents' Day

Memorial Day
Independence Day

CURRICULUM

Teachers shall advise students on which books to purchase. Books and a notebook must be brought each week for lessons. (If the student is not able to bring books for the first lesson, then alternate lesson material will be provided by the instructor.) Cost for method books is not included in registration or monthly tuition.

ATTENDANCE, PUNCTUALITY, AND RESPONSIBILITY

Parents should ensure that students are on time and faithful to their lessons. "No shows" are not permitted and no refunds or credits will be issued for missed lessons. Students will be given two (2) excused absences per year. Any lessons missed after the usage of two (2) excused absences will not be credited. Lessons missed with a minimum of a 24 hour notice will be counted as an excused absence and payment for the lesson will be credited. Lessons missed due to illness require the AVMA instructor to be notified before noon the day of the lesson in order to be counted as an excused absence. Any concerns with this policy shall be directed to the director of AVMA. Students must bring their books to every lesson. In the event that a student forgets his/her lesson books, he/she will still be expected to be present for the scheduled lesson; in which case the teacher will provide alternate lesson material for the lesson. AVMA instructors are not responsible for students before or after the scheduled lesson times. Students not picked up within 5 minutes after their lesson will be sent to after-care, and the appropriate fees will apply.

DRESS CODE AND CONDUCT

AVMA is a ministry of Lancaster Baptist Church. While on campus, we ask that LBS students abide by the standards set forth in the LBS student handbook. We ask that all students enrolled in AVMA and those dropping off students dress in a modest and an unrevealing fashion while on campus. Loud music, smoking, drinking, swearing, and loitering on campus is not permitted. AVMA reserves the right to allow its teachers to reference the name of Jesus Christ, the Bible, and Biblical principles while teaching students.

Your signature on the AVMA application form reflects that you have read these policies and agree to abide by them as well as that you understand that AVMA reserves the right to terminate music lessons at any time and for any reason.