



ANTELOPE VALLEY MUSIC ACADEMY

2018-2019 AVMA Parent & Student Agreement Form

ABOUT US

The Antelope Valley Music Academy (AVMA) is a ministry of Lancaster Baptist Church. Our purpose is to share the gift of music with all age groups of our community. Our mission is to inspire students to discover their full potential in music by giving them the quality education they deserve.

RELIGIOUS DISCLAIMER

As a ministry of Lancaster Baptist Church, AVMA reserves the right to freedom of religious speech.

REGISTRATION

Application forms must be submitted to the AVMA office or via email - info@avmusicacademy.org. A one-time, nonrefundable registration payment of \$25 (paid yearly per family) will be required prior to starting lessons.

TUITION & PAYMENT INFORMATION

Tuition for private instruction shall be paid in monthly installments at \$18 per 30-minute lessons. Monthly tuition will be sent out on the 1st day of the month and will be considered late after the 10th day of the month (No late fee will be charged but you will not be able to continue lessons until tuition is paid.) There will be *no refund* after payment is made. Please keep in mind that any late payment will result in \$5 fee.

All invoices will be sent through email, and payment can be made either, Online, Cash, or Check. Online payments could be made at avmusicacademy.org/avma-payment. Cash payments **must be** turned in to the AVMA office located in Modular C. Checks are allowed to be turned into the instructor; and made payable to Antelope Valley Music Academy. An additional charge of \$35 will be applied for all returned checks). Receipt of payment is available online or upon request through the AVMA office.

Each installment is a prepayment for one month of lessons. Any absences must be communicated with the instructor seven days prior to the lesson that will be missed due to any holidays listed under "Federal Holidays"

GROUP CLASSES OFFERED

The two group classes are offered: Hand Bells, Hand Chimes, Woodwind Ensembles. Classes require a minimum number of students and will not be offered if this number is not met. For specific rate information, please contact the AVMA office. Students are to follow payment procedures stated in "Tuition and Payment Information" section.

FEDERAL HOLIDAYS

AVMA observes the following federal holidays.

Christmas Eve/Day
New Years Eve/Day
Labor Day

Veterans Day
Independence Day
Presidents Day

Memorial Day
Columbus Day
Thanksgiving Day

AVMA instructors will be responsible to confirm lessons that will be taught on federal holidays or the lessons will be rescheduled as a result of federal holidays. Lessons will be taught as scheduled during mid-term breaks and any holidays not listed below unless communicated in advance by the student. No penalties will be given for lessons missed due to federal holidays.

CURRICULUM

Teachers will advise students on which books to purchase. Cost for method books is not included in registration or monthly tuition. Books and a notebook must be brought each week for lessons. (If the student is not able to bring books for the first lesson, then alternate lesson material will be provided by the instructor.)

ATTENDANCE, PUNCTUALITY, AND RESPONSIBILITY

Parents should ensure that students are on time and consistent with their lesson attendance. "No shows" are not permitted and no refunds or credits will be issued. Lessons missed with a minimum of a 24 hour notice will be counted as an excused absence and payment for the lesson will be credited. Lessons missed due to illness require the AVMA instructor to be notified before noon the day of the lesson in order to be counted as an excused absence.

Any concerns with this policy will be directed to the AVMA Director. Students must bring their books to every lesson. In the event that a student forgets his/her lesson books, he/she will still be expected to be present for the scheduled lesson; in which case the teacher will provide alternate lesson material for the lesson. AVMA instructors are not responsible for students before or after the scheduled lesson times. Students not picked up within 5 minutes after their lesson will be sent to after-care, and the appropriate fees will apply.

DRESS CODE AND CONDUCT

AVMA is a ministry of Lancaster Baptist Church. While on campus, we ask that LBS students abide by the standards set forth in the LBS student handbook. We ask that all students enrolled in AVMA and those dropping of students dress in a modest and an unrevealing fashion while on campus. Loud music, smoking, drinking, swearing, and loitering on campus is not permitted. Your signature on the AVMA application form reflects that you have read these policies and agree to abide by them as well as that you understand that AVMA reserves the right to terminate music lessons at any time and for any reason.

SPRING RECITAL POLICY

AVMA will be holding a yearly Recital during the Spring semester I to show what the students have learned and how they have developed their music abilities during their lesson period. Student must be enrolled and have taken lessons for more than 1 semester to be eligible for this recital. Please keep in mind that phone calls will be made to ask for donations for the reception that will follow after the recital. We would greatly appreciate your involvement!